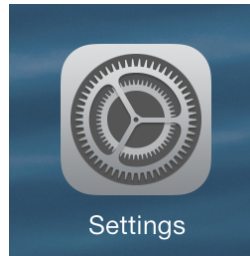


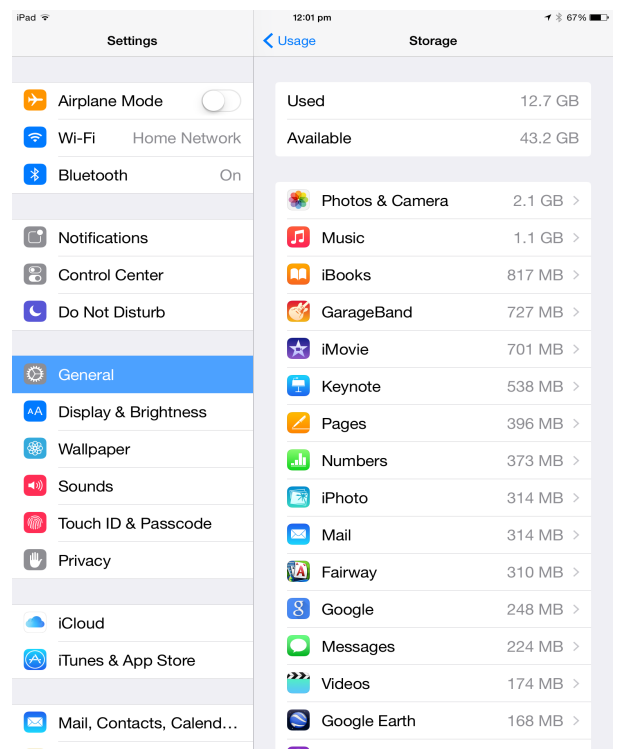
Tasks from Settings for I Pad Input

1) Tap on Settings Icon



- 2) Scroll down to **Display and Brightness** tap to open this application.
- Explore changing the brightness of your ipad. Select the brightness that best suits you
 - Touch the Text Size and explore what this option offers. Select a size that you believe best suits you.
- 3) Scroll down to **Wallpaper**. Explore changing your wallpaper for your opening screen and your home screen.
- 4) Scroll to **Sounds** and explore ring sounds and alerts for your New Mail and Send Mail
- 5) Scroll back to **General**. Tap and move to the right hand side of the screen. Scroll down to **Usage**. Tap and scroll down to **Storage**. Identify how much space you have used and how much space you have left. Tap **Manage Storage**. A list of the apps and programs on you iPad will show with the amount of space that program or app is using on your iPad. See example.

Note: From time to time if you have only a 16GB operation on your ipad you may need to consider deleting some photos or music if you have not enough capacity to update your system or a particular app you wish to use.



6) Go back to **General**. Scroll down to **Auto Lock** and check how many minutes your iPad is set for before it will lock. If you are finding it shuts down too often adjust the number of minutes before it will close down by tapping on the minutes.

7) To **Set Screen Rotation in Settings**. Scroll down to **Control Centre**. Ensure you have Access Lock Screen on. Then you can access this action from **swishing upwards from the bottom of your home screen**. The command you will need to use to **lock the rotation** of your screen is on the **far right**

